



U.S. ARMY RESERVE COMMAND (USARC)



Distinguished Visitor (DV) Notification of Visit (NOV) Form

EFF DEC 2021

DV's First Name	DV's Last Name	Go-By Name:	Military/SES/Civilian Equivalent Rank:	Branch of Service / Department
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DV's Duty Title:		Status	Duty Phone (Area Code)	DSN Prefix:
<input type="text"/>		<input type="radio"/> Active	<input type="text"/>	<input type="text"/>
		<input type="radio"/> Retired		

Complete Duty or Mailing Address (Street, City, ZIP):

DV's Primary POC with Title/ Work Phone/ Cell Phone/ E-mail:

TRAVEL INFORMATION:

Origin of travel:

Date of Arrival:	Time of Arrival:	Arrival via:	Mode of Travel on Ft Bragg:
<input type="text"/>	<input type="text"/>		<input type="text"/>

Date of Departure:	Time of Departure:	Departure via:
<input type="text"/>	<input type="text"/>	

USARC Directorate and POC/ Phone Number/ E-mail:

DV's Purpose of Visit:

**** All visitors to USARC **MUST** submit visit certification via the Defense Information System for Security (DISS), if applicable, using **SMO Code W47AAAHQ06** Please note the purpose and date(s) of the visit. For security clearance questions, please contact 910-570-8491 or 910-570-8490

ON POST LODGING: Please contact IHG or LANDMARK INN (not affiliated with IHG) directly for all Distinguished Visitor (DV) reservations.
NOTE: The Sink House is closed for lodging purposes. However, the Sink House Culinary Team is still available to support hot breakfast requests in the Sink House dining room for guests O-9 & above. This option is especially convenient for DVs lodged at the Normandy House.
Please contact Corps Protocol for details: usarmy.bragg.xviiith-abn-corps.mbx.corps-protocol@army.mil or (910) 570-0491/0492.

Lodging Location

Dietary Preferences:

Dietary Restrictions:

Members in Party:

Rank and Name

Position / Duty Title

Origin of travel

IHG DV Reservations:

Ms. Nina Williams, nina.d.williams@ihg.com, (910) 853-7623

Ms. Monica Wells, monica.wells@ihg.com, (910) 853-7624

Please Cc Corps Protocol when making reservations at IHG:

usarmy.bragg.xviiith-abn-corps.mbx.corps-protocol@army.mil

Landmark Inn:

1208 Glider Street Fort Bragg NC (910) 495-1215

www.ftbragg.landmarkinns.com

Please email completed form and a copy of DV's bio to: usarmy.usarc.usarc-hq.mbx.protocol@army.mil
Call 910-570-9529 or 910-570-9530 with any questions.

NOTE: If you are having issues submitting this form in a browser, download the form file to your computer, use Adobe Acrobat to complete the form, and send it as an attachment to the above address.